



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



March 13, 2018

GOM 2018-06

TO: UC and CSU Financial Aid Administrators

FROM: Catalina G. Mistler 
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SUBJECT: **2018-19 Middle Class Scholarship Processing Update**

This Operations Memo from the California Student Aid Commission (Commission) announces the opening of the upload capability for the 2018-19 Middle Class Scholarship (MCS) admission files beginning **Monday, April 2, 2018**.

2018-19 MCS Processing

- Campuses will be able to upload their 2018-19 MCS admission files starting Monday, April 2 until Friday, April 13, 2018.
- 2018-19 MCS enrollment files and processing of initial awards are currently scheduled for the month of July, 2018. Final dates will be communicated once they are confirmed.
- The maximum annual family income and household asset ceilings for 2018-19 MCS awards is \$171,000, subject to the approval of the 2018-19 State Budget.
 - Per California Education Code section 70022, the MCS program income and asset ceilings are to be adjusted annually using the percentage change in California per capita personal income from the preceding year.

2016-17 MCS Year-End Appeals

- The Commission's deadline to receive 2016-17 MCS appeal requests and supporting documentation is **March 30, 2018**.

Recertify Only Export Tool

A new recertify payment export tool function is now available on the MCS Roster screen.

- Campuses now have the option to download records that are sitting in a recertify payment status via a .txt or .csv file.
- To utilize the export function, the user must check the "Recertify Only" box which then displays the file download options.

In addition to the export function, the roster screens have been updated with the following:

- Campus name is displayed on the main roster menu and the Online Payment Roster screens
- Academic year appears on the Annual Data section of the Online Payment Roster screen

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